

**Reimbursement Form for Tax-Exempt Guests
in Accordance with § 2 of the Statute for Accommodation Tax of the City of Aachen**

Information on the Accommodation Facility	
(Name of the Accommodation Facility)	
 	Aachen
(Street and House Number)	(Zip Code and City)

This certificate serves as proof to be presented to the accommodation facility.

Exemption from the 22nd Overnight Stay in the same Accommodation Facility

In accordance with § 4 (3) of the Statute for Accommodation Tax of the City of Aachen, the accommodation tax is levied for a maximum of 21 days per calendar year for stays at the same accommodation facility.

Details of the Person Staying Overnight

(Name)		(First Name)	
(Title, Academic Degree(s))		(Date of Birth)	
(Street and House Number)		(Zip Code and City)	
(Arrival Date)	(Departure Date)	(Amount of Overnight Stays)	

(Place, Date)

(Signature)

Multiple Accompanying Persons

(Name)		(First Name)	
(Title, Academic Degree(s))		(Date of Birth)	
(Street and House Number)		(Zip Code and City)	
(Arrival Date)	(Departure Date)	(Amount of Overnight Stays)	

(Place, Date)

(Signature)

(Name)		(First Name)	
(Title, Academic Degree(s))		(Date of Birth)	
(Street and House Number)		(Zip Code and City)	
(Arrival Date)	(Departure Date)	(Amount of Overnight Stays)	

(Place, Date)

(Signature)

Notes:

The submission of this declaration is voluntary and serves solely to determine the tax liability in accordance with the Statute for Accommodation Tax of the City of Aachen. The data collected will be forwarded to the city of Aachen, which reserves the right to verify the information provided. If no consent is given to this procedure, the accommodation tax will generally be levied by the accommodation provider. The processing and use of the data is consented to. Inaccurate information may be prosecuted as an administrative offense or criminal offense.

Notes on Data Protection:

The personal data contained in your declaration is required for processing by Fachbereich Steuern und Kasse and will be processed in compliance with the data protection laws of the state of North Rhine-Westphalia (DSG NRW) solely for the stated purpose of reviewing tax exemptions.